SMT Viewpoint

The Print & Copy Bureau makes more of an impact than you may think to students’ time here at Leeds and this responsibility has expanded over the years as we increase our range of services. The printing ‘life cycle’ starts with us printing the UCAS application forms, followed by student’s Offer and Acceptance letters, residential welcome packs, dissertation printing and binding, exam papers, academic posters, graduation programmes, graduation certificates and finally Alumni Newsletters. For staff, we are also responsible for all University student recruitment materials, working closely with the University Communications and Marketing Departments. On a weekly basis our print services are used in all University events, conferences and seminars. If you see University printed materials they will have been produced by the team at the Print & Copy Bureau.

Many of you will hopefully have seen our new refurbished print shop. Work took place to increase our service provision and offer staff and students a more spacious and professional environment. Our warehouse and mailroom have recently been relocated to provide more academic space in EC Stoner. I would like to thank all the staff who were involved in these changes, ensuring limited disruption to our service.

Gold in Teaching Excellence Framework

If you haven’t heard by now, the University has been awarded Gold in the Teaching Excellence Framework (TEF). Gold means that the independent TEF panel judged that the University delivers “consistently outstanding teaching, learning and outcomes” for our students, “of the highest quality found in the UK”.

The feedback says that our metrics and submission indicate that ‘students from all backgrounds achieve consistently outstanding outcomes’, and also that the University has a “creative approach to supporting students in their independent learning”.

We can take pride in contributing towards this award through the work of various teams within our services, notably Sport and Physical Activity, where our partnership with our Student’s Union on Volunteering, LEED modules and scholarships all help our students achieve academically at Leeds. Additionally, our recent transformation of the lecture theatre spaces has further enriched the learning culture that the University offers.

Brownlee Centre success

Following a successful opening, the Brownlee Centre remains on track to become one of our most popular sports facilities. We have seen groups, including children and adults, begin to use the facility on a regular basis. So far, five different local cycling clubs use the circuit on four nights a week, along with a local community triathlon club and a local roller skating organisation, who both train at the facility once per week. In addition, the Centre has been host venue to events for Prologue Cycling, Chevin Cycles, Alba Rosa and White Rose Youth League.

Charity Runners stride towards target

Fundraising for this year’s FD charities; Alzheimer’s Research UK and Children’s Heart Surgery Fund, is off to a speedy start thanks to our amazing staff taking part in the Leeds Half Marathon, Leeds 10K and the Yorkshire Marathon.

Stewart Ross and Francesca Shepherd from Sport and Physical Activity ran the Leeds Half Marathon in May, with the run being Francesca’s first, “Reaching that finish line was the most surreal, most amazing experience ever and I now can’t wait to set myself another running challenge!”

Their combined efforts raised nearly £600. It’s not only the runners who have been hard at work in training, the fundraising support from the different teams has been huge in Cleaning Services.

Runner Lee-Anne Henderson will take part in the Leeds 10K in July and has been drumming up sponsorship with the support of her wider team. To date, Lee-Anne and her supporters have raised £1100, with contributions from cleaning and general staff from Engineering, LC Mall, E.C Stoner, Worsley, Dental School, Manton and Astbury.

Contractors in Houldsworth also contributed £300! Wow, well done everyone! If you’d like to get behind any of our runners, contact Emma Mackenzie-Hogg, e.mackenzie-hogg@leeds.ac.uk
Our Strategy

**People**
Valuing & developing our staff

**Finance**
Financial sustainability

**Operations**
A sustainable, effective and efficient organisation

**Customer**
Delivering an excellent customer experience

Our Values

- **Show You Care**
  - We know we’re getting it wrong when we:
  - Say “it’s not my job”

- **Know Your Stuff**
  - Openly criticise colleagues
  - Sap energy from others
  - Ignore issues and problems

- **Share a Smile**
  - Go the Extra Mile

Sustainability Awards winners

**People**

Sustainability is embedded throughout the University and is about us all making positive social and environmental impacts. Some of our teams have been doing just that and have been rewarded for their efforts at the Sustainability Awards this month. The Green Impact award winners were also announced on the night. Congratulations to Security Services for achieving Bronze, Print and Copy Bureau (PCB) and Sport and Physical Activity on achieving Silver, and to Cleaning Services on their Gold award.

Well done also to Chris Askew in PCB who received the ‘Sustainability Procurement Award’ for his hard work in ensuring our new digital printing equipment enables 100% recycled paper printing. Cleaning Services also received the ‘Making the Most of Resources Award’ for supporting a School of Design student with her reuse art piece, which involved our cleaning staff collecting hundreds of toilet rolls for her project. Above is a photo of the final art project that was created.

A huge thanks and well done also to intern Jordan Griffin, in the FD Marketing and Communications Team, for designing the amazing artwork and water bottles for this year’s awards. Keep an eye out for the bottle, modelled by Jordan in the above photo, which will go on sale soon!

**Operations**

It’s official, our students have given an overwhelming thumbs up to the three lecture theatres that underwent a significant transformation last summer, Dental LT, Mechanical Engineering LT B and Roger Stevens LT 8.

Students were surveyed before and after the transformation with regards to how satisfied they were with the lecture theatres, how comfortable they found the writing surfaces, how conducive the room was for group study and how satisfied they were with AV and IT provision. The fantastic results showed our students love the facilities, with overwhelming satisfaction scores above 80% for each of these areas.

**Finance**

We caught up with the University’s new waste contractor, Associated Waste Management (AWM) to mark the start of the contract. Pictured here are key colleagues of AWM with Cleaning Services and Residences colleagues. Look out for information coming out soon about how to dispose of waste correctly.

**Customer**

Aiming for top 15 in BUCS

British Universities & Colleges Sport (BUCS) is the national governing body for Higher Education sport in the UK.

Annually, 144 Universities compete across a variety of sports for the prestigious title of being the best sporting university in the UK. Currently, Leeds are 16th in the table, sitting only 64 points behind Leeds Beckett in the race to finish in 15th position. As we still have cricket points to come in, it is within our sights to finish in the top 15. Come on Leeds, we can do it!