

Clearance to Work Certificate (for specialist areas still in use, e.g. laboratories)

School :		Building:	
Details of work:			
Hazard Involved	Delete as appropriate	Details/Comments	
1. Ionising Radiation ◆ Unsealed sources ◆ Sealed sources ◆ X-ray machines	Yes/No Yes/No Yes/No	If yes, must obtain signed authority to work in this area from the Radiation Protection Supervisor/Radiation Safety Co-ordinator	
2. Non Ionising Radiation ◆ Lasers ◆ Microwaves (other than basic microwave ovens) ◆ Ultraviolet	Yes/No Yes/No Yes/No	If yes, must obtain signed authority to work in this area from the Laser Safety Office	
3. Biological Hazards ◆ Containment level 2 Lab ◆ Containment level 3 Lab	Yes/No Yes/No		
4. Chemical Hazards ◆ Toxic, very toxic. Harmful, Corrosive, Irritant ◆ Highly flammable/flammable, explosive ◆ Carcinogens ◆ Special e.g. perchloric acid,	Yes/No Yes/No Yes/No Yes/No		
5. Pressure Systems ◆ Air compressor/lines ◆ Steam plant/lines ◆ Flues	Yes/No Yes/No Yes/No		
Precautions required	1. _____		
	2. _____		
	3. _____		
	4. _____		
	5. _____		
For radiation work (see Sections 1 and 2 above), Radiation Protection Supervisor (RPS) or Laser Safety Officer (LSO) to sign to indicate area is uncontaminated and not in use.			
Signed (BLOCK LETTERS) Date Time			
Clearance Certificate Issued to of			
Valid from hrs to hrs on			
Signed/Time Signed/Time			
Contractor/Service Engineer Authorising University Manager responsible for this area			
(BLOCK LETTERS)..... (BLOCK LETTERS)			
CLEARANCE/CERTIFICATE RETURN			
The above work has been completed in accordance with the certificate			
Signed Date Time			
Contractor/Service Engineer			
Confirmation of Return of Permit			
Signed Date Time			